

Applying for CodeMark

Last updated: 19 January 2018

To apply for CodeMark, you need to contact an accredited product certification body. You will need to supply technical information and evidence detailing how your building method or product complies with the New Zealand Building Code.

CodeMark certificates can only be issued by product certification bodies that have been accredited by JAS-ANZ. These companies are responsible for evaluating your product against the performance requirements of the Building Code.

Product certification bodies must adhere to the CodeMark Scheme Rules.

Prepare information and evidence

Product certification bodies may have different information requirements. You can also expect the time it will take and the fees they charge to vary.

However, you should prepare the following information for your application:

- a description of your product
- its purpose and use (for example, the type of buildings it can be used in)
- any limitations or conditions on its use
- all clauses of the Building Code that you want the certification to cover
- technical details
- details of how your product is to be installed
- product support and maintenance requirements.

A product technical statement (PTS) is a good first step to help you summarise and present your product's key technical information. Further information on PTSs is available on our product assurance page.

You will also need to provide:

- details on how you believe your product or method complies with the Building Code (is it an Acceptable Solution, Verification Method or alternative solution)
- evidence of compliance with the Building Code (such as test reports, in service history, independent assessments and/or appraisals)
- a product quality plan: this is document specifying which procedures and associated resources shall be applied to a specific product and its manufacture and must be compliant with ISO 10005:2005 (AS/NZS 10005:2006).

Good technical information takes into account the needs of designers, builders, owners and building consent authorities (BCAs, usually councils).

Generally, the better technical evidence you provide, the quicker a product certification body can make its certification decision.

Assessing your application

Find a product certification body

To have your product assessed, evaluated and certified, you need to find and contact a product certification body, and pay a fee to them.

The fees are a private arrangement between you and the product certification body and are not covered by regulation. The fees will cover a proportion of the product certification body's accreditation costs, and the costs of evaluating your product for compliance.

The overall cost of gaining CodeMark will depend on a number of factors including the complexity of the product and the quality of supporting evidence you submit about your product's compliance.

Product certification bodies currently accredited for New Zealand are:

- AsureQuality
Email: CodeMark@asurequality.com (<https://www.building.govt.nzmailto:CodeMark@asurequality.com>)
Phone: +64 7 572 0522
Website: www.asurequality.com (<http://www.asurequality.com>)
Please note: this certification body is not currently taking on any new applications for CodeMark.
- BRANZ
Email: branz@branz.co.nz (<https://www.building.govt.nzmailto:branz@branz.co.nz>)
Phone: +64 4 237 1170
Website: www.branz.co.nz (<http://www.branz.co.nz>)
- Bureau Veritas
Email: bvaus@au.bureauveritas.com
(<https://www.building.govt.nzmailto:bvaus@au.bureauveritas.com>)**Phone:** +64 9 526 4546
Website: www.bureauveritas.co.nz (<http://www.bureauveritas.co.nz>)
- GlobalMark Pty Ltd
Email: CodeMark@global-mark.com.au (<https://www.building.govt.nzmailto:CodeMark@global-mark.com.au>)
Phone: +61 2 9886 0222
Website: www.global-mark.com.au (<http://www.global-mark.com.au>)
- SAI Global
Email: product@saiglobal.com (<https://www.building.govt.nzmailto:product@saiglobal.com>)
Phone: +61 1300 360 314
Website: www.saiglobal.com (<https://www.saiglobal.com>)

The Joint Accreditation System of Australia and New Zealand (JAS-ANZ) is responsible for assessing and accrediting product certification bodies. JAS-ANZ is a not-for-profit, fee-for-service organisation established by a treaty between the New Zealand and Australian governments.

Evaluation and assessment

To assess your product for CodeMark, the product certification body will review the information and evidence provided.

They must ensure your product or system will be consistently produced if they certify it. This may include assessing a sample or samples of your product as used or installed. It may also include factory and site visits.

Issuing certificates

If your building product or system is found to meet CodeMark requirements, the product certification body will issue a CodeMark certificate.

There is specific information the product certification body must display on the CodeMark certificate. These are listed in the CodeMark Scheme Rules.

The certificate will state the purpose and use of your product and must specify any installation instructions and conditions, including who should install the product. For example, one condition of your CodeMark product might be it must be installed by licensed building practitioners.

Your certificate should also detail any ongoing maintenance requirements, and who should carry these out.

Your CodeMark certificate will be valid until you choose to withdraw it. You can choose to withdraw certification at any time by writing to your product certification body.

Your product certification body, or MBIE in certain situations, can also suspend or revoke the certificate if necessary.

[How CodeMark works](https://www.building.govt.nz/building-code-compliance/product-assurance-and-multiproof/codemark/how-codemark-works/) (<https://www.building.govt.nz/building-code-compliance/product-assurance-and-multiproof/codemark/how-codemark-works/>) has more information about the auditing requirements you need to meet each year, as well as using the CodeMark logo for your marketing material.

Your product certification body can also further discuss with you your obligations under the CodeMark Scheme Rules.

Your CodeMark certificate will be listed in an online public register.



New Zealand Government

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- with compliance with the Building Act, it is published under section 175 of the Building Act
- with a Weathertight Services claim, it is published under section 12 of the Weathertight Homes Resolution Services Act 2006.