

# Form 3A:

## Development contribution notice: non-consented small stand-alone dwelling

SECTION 36(2A), BUILDING ACT 2004

To:

*(name and address of owner)*

For the non-consented small standalone dwelling referred to in the attached project information memorandum,  
the development contribution of \$  must be paid within 20 working days after the  
*(contribution amount)*  
completion of building work.

**Note:** Building work is considered complete when you have received all relevant records from relevant tradespeople (see section 42B(6) of the Building Act 2004). This includes Records of Work for building, plumbing and drainlaying work, and certificates of compliance and safety certificates for gas and electrical work.

The development contribution must be paid to:

*(name of territorial authority and address(es) of place(s) where payment can be made)*

If the development contribution is not paid:

- (a) the  may, under section 252 of the Local Government Act 2002, recover money  
*(name of territorial authority)*  
payable by a person to the local authority as a development contribution as a debt
- (b) the  may, under section 208(1)(d) of the Local Government Act 2002,  
*(name of territorial authority)*  
register the development contribution under subpart 5 of Part 3 of the Land Transfer Act 2017 as a charge on the title of the land in respect of which the development contribution was required.

Date:

<input type="text"/>	<input type="text"/>	<input type="text"/>
DAY	MONTH	YEAR

Signature:

Position:

On behalf of:

*(name of territorial authority)*