

## Building product information requirements checklist

CLASS 1 GENERIC AND CLASS 2 CUSTOM

### ■ ABOUT THIS FORM

We have put together the following printable checklist. At a minimum, manufacturers and importers must provide the following information about their building product. The new regulations come into effect on 11 December 2023.

This checklist applies for both **Class One – Generic** and **Class Two – Custom**. If you are completing this for a Class Two – Custom product there are a few more checks which are shown by the highlighted orange boxes.

This is for the 'persons' own use and is not required to be submitted to MBIE.

### At a minimum, manufacturers and importers must provide the following information about their building product:

Please check the additional highlighted areas if you are checking class two – custom product/s

- The product's name
  - Name of the product line from which the product is customised
- A description of the building product and its intended use
- An identifier for the building product that distinguishes it from other building products
  - An identifier for the building product line, if needed to distinguish that product line from other building product lines

### If the building product is manufactured in Aotearoa New Zealand:

- The legal and trading name of the manufacturer or manufacturers
- The manufacturer or manufacturers' address for service
- The address of their public Internet site (if any)
- Their public email address (if any)
- Their New Zealand Business Number (NZBN) (if any).

### If the building product is manufactured overseas:

#### Manufacturer details

- The legal and trading name of the overseas manufacturer or manufacturers
- The overseas manufacturer or manufacturers' address for service
- The address of their public Internet site (if any)
- Their public email address (if any)
- Their New Zealand Business Number (NZBN) (if any).

# BUILDING PERFORMANCE

## Importer details

- The legal and trading name of the importer
- The importer's address for service
- The address of its public Internet site (if any)
- Its public email address (if any)
- Its New Zealand Business Number (NZBN) (if any).

## A statement specifying:

- the clauses of the Building Code that are relevant to the product, within its intended scope of use
- how the building product is expected to contribute to compliance with the relevant Building Code clauses
  - any information on the limitations on the use of the product line from which the building product is customised, within its intended scope of use
  - any design requirements that would support the appropriate use of any building product that will be customised from the building product line
- any limitations on the use of the building product
- any design requirements that would support the appropriate use of the building product
- any installation requirements
- any maintenance requirements
- a statement about whether the building product is or is not subject to a warning or ban under **section 26 of the Building Act 2004.**

Please note that The Ministry of Business, Innovation and Employment (MBIE) is not responsible for the information provided in the template.