

# Quiz answers: Your duty in labour-only contracts – Records of Work

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Posted: 30 May 2019

Correct answers are in bold text.

## Quiz

- When should you provide a ROW to the homeowner and Territorial Authority?
  - Once you have finished working on your section of the RBW.**
  - Once the entire building project is complete.
  - Once the client has paid for the work completed.
- Your employer asks you to complete all the ROWs on a site, including for RBW completed by other LBPs and/or unlicensed builders you did not personally supervise. Why should you say no?
  - If there is a problem with the RBW, it will be harder to prove you are not responsible for it.
  - You are undermining the LBP scheme by enabling unlicensed and unsupervised builders to do RBW illegally.
  - You could be disciplined by the Board for not complying with your obligations.
  - All of the above.**
- You are completing RBW within your licence class, but you are using a material or technique you are unfamiliar with, so you get another LBP with more experience to give you some tips and guidance. Who should complete the ROW?
  - The other LBP providing guidance on the work, as they are the expert.
  - You, as you are doing the work.**
  - Both you and the expert LBP.
- A project is running behind schedule. To try and catch up, your employer asks you to do extra work on a job which is outside your area of competence. What should you do?
  - Agree, they are in a tight spot and being a team player will help to complete the project and make the client happy.
  - Say no, because you might end up doing a poor job and the Board could penalise you personally for doing incompetent work.
  - Agree, but only if someone who is competent assists or supports you so you can be assured you are doing it correctly.
  - B & C are acceptable.**