*<Insert Building Consent Authority logo/header>*

**COMPLIANCE SCHEDULE**

Issued under s102 of the Building Act 2004

|  |  |  |  |
| --- | --- | --- | --- |
| **Compliance schedule number**  | *<enter number>* | **Anniversary date**  | *<enter date>* |

*<insert picture>*

*<insert picture> <insert picture>*

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**General building information**

|  |
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| **The owner** |
| **Name of owner**  |  |
| **Contact person**  |  |
| **Mailing address**  |  |
| **Street address/registered office**  |   |
| **Phone number**  |  | **Mobile**  |  |
| **E-mail address**  |  | **Website**  |  |

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| --- | --- |
| **Street address of building**  |  |
| **Legal description of land**  |  |
| **Building name**  |  |
| **Location of building within site/block number** | *<insert picture>* Description:  |
| **Levels or unit numbers**  |  |
| **Year of first construction**  |  |
| **Intended life of the building**  |  |
| **Highest fire hazard category**  |  |
| **Risk group(s)**  |  |
| **Compliance schedule is kept at:** |  |
| **Building use & occupancy (current lawfully established use)**  |
| **Level** | **Classified use from NZBC A1 (plus description)** | **Use**  **(NZBRegs 2005 Schedule 2)**  | **Occupancy load** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | **XXX Total** |

|  |
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| **Specified systems contained in this compliance schedule** |
| **SS 1**  | Automatic systems for fire suppression  |
| **SS 2**  | Automatic or manual emergency warning systems for fire or other dangers  |
| **SS 3** Electromagnetic or automatic doors or windows |
| **SS 3/1**  | Automatic doors  |
| **SS 4**  | Emergency lighting systems  |
| **SS 7**  | Automatic back-flow preventers connected to a potable water supply  |
| **SS 8** Lifts, escalators, travelators or other systems for moving people or goods within buildings |
| **SS 8/1**  | Passenger-carrying lifts  |
| **SS 9**  | Mechanical ventilation or air conditioning systems  |
| **SS 12** Audio loops or other assistive listening systems |
| **SS 12/2** | FM radio frequency systems & infra-red beam transmission systems |
| **SS 13** Smoke control systems |
| **SS 13/1**  | Mechanical smoke control |
| **SS 14** Emergency power systems for, or signs relating to, a system or feature specified for any of the above systems or features |
| **SS 14/2**  | Signs relating to a system or feature specified in any of clauses 1 to 13 |
| **SS 15** Any or all of the following features, so long as: they form part of a building’s means of escape from fire; those means also contain any or all of the systems or features specified in clauses 1-6, 9 and 13 |
| **SS 15/2** | Final exits (as defined by clause A2 of the Building Code)  |
| **SS 15/3**  | Fire separations (as so defined)  |
| **SS 15/4** | Signs for communicating information intended to facilitate evacuation  |

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| **Version control** |
| **Version #** | **Notes or changes**  | **Date** |
| Version 0 |  Original building consent (number # refers) |  |
| Version 1 |  |  |
| Version 2 |  |  |

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| SS 1 Automatic systems for fire suppression  |
| **Description (incl type)** |  |
| **Specified system photo/s** |  |
| **Make** (if known)  |  | **Installation Date**  |  |
|  |
| **Model** (if known) |  |  |
| **Location/s**  |  |
| **Performance standard** |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Weekly  | Monthly  | Quarterly  | Annually  |
| **Inspection personnel**  | IQP  | IQP  | IQP  | IQP |
| **Maintenance procedures**  |  |
| **System interfacing**  |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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|  SS 2 Automatic or manual emergency warning systems for fire or other dangers |
| **Description (incl type)** |  |
| **Specified system photo/s** |  |
| **Make** (if known) | [*brand name & series* *number*] | **Installation date**  |  |
| **Model** (if known) | [*model number*]  |
| **Location/s**  |   |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Monthly  | Annually  |
| **Inspection personnel**  | IQP | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 3/1 Automatic doors |
| **Description (incl type)** |  |
| **Specified system photo/s** |  |
| **Make** (if known) | [*manufacturer*]  | **Installation date**  |  |
| **Models** (if known) | [*model number*] |
| **Location/s**  |  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Daily (when in use) | Monthly  | Annually  |
| **Inspection personnel**  | Owner or Agent  | Owner or Agent  | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage**  |  |
| **Comments/notes**  |  |

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| SS 4 Emergency lighting systems  |
| **Description (incl type)** |   |
| **Specified system photo/s** |  |
| **Make** (if known) | [*brand name*] | **Installation date**  |  |
| [*brand name*] |
| [*brand name*] |
| **Models** (if known) |  [*model name*] |  [*model name*] |  [*model name*] |
| **Location**  |  |  |  |
| Refer to attached plans  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Six Monthly  | Annually  |
| **Inspection personnel**  | IQP | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 7 Automatic back-flow preventers connected to a potable water supply |
| **Description (incl type)** |  |
| **Specified system photo/s** |   |
| **Make** (if known) | [*manufacturer name*] | **Installation date**  |  |
| **Models** (if known) | [*model name*]  |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Annually  |
| **Inspection personnel**  | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 8/1 Passenger-carrying lifts  |
| **Description (incl type)** |  |
| **Specified system photo/s** |   |
| **Make** (if known) | [*manufacturer name*] | **Installation date**  |  |
| **Models** (if known) |  [*model name*]  |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Annually  |
| **Inspection personnel**  | IQP |
| **Maintenance procedures** |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 9 Mechanical ventilation or air conditioning systems  |
| **Description (incl type)** |  |
| **Specified system photo/s** |   |
| **Make** (if known) |  [*manufacturer name*]  | **Installation date**  |  |
|  [*manufacturer name*]  |
|  [*manufacturer name*]  |
| **Model** (if known) |  |  |  |
| **Location**  |  |  |  |
| **Performance standard**  |  |
|  |
| **Inspection procedures** |  |
|  |
| **Inspection frequencies**  | Monthly  | Quarterly  | Annually  |
| **Inspection personnel**  | IQP | IQP | IQP |
| **Maintenance procedures**  |  |
|  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 12/2 FM radio frequency systems & infra-red beam transmission systems  |
| **Description (incl type)** |  |
| **Specified system photo/s** |   |
| **Make** (if known) |  | **Installation date**  |  |
| **Models** (if known) |  [*model name*] |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Six Monthly  | Annually  |
| **Inspection personnel**  | IQP | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 13/1 Mechanical smoke control  |
| **Description (incl type)** |   |
| **Specified system photo/s** |   |
| **Make** (if known) | [*manufacturer name*] | **Installation date**  |  |
| **Model** (if known) | [*brand name*] |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures**  |  |
| **Inspection frequencies**  | Six Monthly  | Annually  |
| **Inspection personnel**  | IQP | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 14/2 Signs relating to a system or feature specified in any of clauses 1 to 13 |
| **Description (incl type)** |  |
| **Specified system photo/s** |  |
| **Make** (if known) | [*manufacturer name*] | **Installation date**  |  |
| **Model** (if known) |  |
| **Related specified systems**  |  |  |  |  |  |  |
|  |  |  |  |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Annually  |
| **Inspection personnel**  | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 15/2 Final exits  |
| **Description (incl type)** |  |
| **Specified system photo/s** |   |
| **Make** (if known) | [*manufacturer name*] | **Installation date**  | 2020  |
| **Models** (if known) | [*brand name*]  |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures**  |  |
| **Inspection frequencies**  | Daily (when in use)  | Monthly  | Annually  |
| **Inspection personnel**  | Owner or Agent  | Owner or Agent  | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 15/3 Fire separations  |
| **Description (incl type)** |  |
| **Specified system photo/s** |   |
| **Make** (if known) |  | **Installation date**  |  |
| **Models** (if known) |   |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures**  |  |
| **Inspection frequencies**  | Daily (when in use)  | Monthly  | Six Monthly  | Annually  |
| **Inspection personnel**  | Owner or Agent  | Owner or Agent  | IQP | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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| SS 15/4 Signs for communicating information intended to facilitate evacuation |
| **Description (incl type)** |  |
| **Specified system photo** |  |
| **Make** (if known) | [*manufacturer name*] | **Installation date**  |  |
| **Model** (if known) |  |
| **Location**  |  |
| **Performance standard**  |  |
| **Inspection procedures** |  |
| **Inspection frequencies**  | Monthly  | Annually  |
| **Inspection personnel**  | Owner or Agent  | IQP |
| **Maintenance procedures**  |  |
| **System interfacing** |  |
| **Reporting procedures**  |  |
| **Signage** |  |
| **Comments/notes**  |  |

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|  | **Signed on behalf of the Council** |  |  |
| **Name**  |  |  |  |
| **Position**  |  | **Date**  |  |
| **Signature**  |   |  |  |
| **Address**  |  |  |  |

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| Appendices/attachments |
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| **Appendix F** |  |  |

**Appendix A:** Location & site plan of Bulls Community Centre

**Appendix B:** Floor plans showing locations of exit signs & manual call points

**Appendix C:** Cross-sections showing fire cells within the building

**Appendix D:** Extract from fire engineering strategy report

**Appendix E:** Producer statement

**Appendix F:** Evacuation floor maps